



USATF Colorado Association

*President: Elaine Keel, Vice President: Quinn Pack, Secretary: Annica Roberts, Treasurer: Thomas Southall*

**Meeting Minutes**

April 15, 2018 \* 2:00 p.m. \* Philip S. Miller Library, Castle Rock, Colorado

Presiding Officer: Elaine Keel

1. Welcome
  - a. Quorum
    - i. Established.
  - b. Agenda
    - i. Approved.
  - c. Minutes
    - i. September 2017 and January 2018 minutes were approved.
2. Correspondence
  - a. The association newsletter was sent out in February that notified associations of by law changes that needed to be made and governance update that need to be updated.
  - b. All coaches of every club must have valid background checks and be SafeSport certified in order to be a functional club. Volunteers must also have these completed unless National tells us otherwise.
  - c. The association was mostly accredited as of April 15, 2018. The website was still being analyzed, as was the website of other associations, therefore the association is moving forward as if they are fully accredited until told otherwise.
3. Reports of Officers and Board
  - a. Financial Officer
    - i. January charges were showing up in April rather than January due to a banking lag.
    - ii. The invoice for the officials was not included in the report and must be in order for the officials to be paid. Someone did not receive their check and that money was put back into the Association's account, we will wait to see if they try to cash the check again.
    - iii. The 990 form was due in may and Treasurer Southall said he would finish it.
  - b. President
    - i. President Keel attended nearly all of the indoor meets. Waiting on feedback from coaches and teams to see if having coaches wristbands and roped off areas for coaches to interact with their athletes is worth having at every meet.

- ii. President Keel stressed that if any rules are made then they must be enforced by everyone at all times, there can be no exceptions.
    - iii. President Keel also asked that if food is available at meets for the officials, that the officials are the only ones who have access to that food.
    - iv. Asked for chair members to remember to send in their reports or at least say that they have no reports to send in.
  - c. Vice President
    - i. No report at this time.
- 4. Reports of Committees
  - a. High Performance: Men's T&F, Women's T&F, RaceWalk
    - i. Men's T&F: The indoor masters meet was well run and the athletes from Colorado did well. Currently the chair is sponsoring USATF membership fees for four athletes from different Pueblo high schools in an effort to increase the number of total memberships. It is recommended that in the future the association makes this an official scholarship in order to be tax deductible.
    - ii. Women's T&F: The chair has begun forming the official committee and is still in the works.
    - iii. RaceWalk: The committee is working on turning power walking to race walking that is open to all ages. The email situation has also been resolved.
  - b. Long Distance Running: Men's LDR, Women's LDR, Masters LDR
    - i. Men's LDR: Coach Andrew Simmons will be the new chair for this committee as well as the MUTT representative.
    - ii. Women's LDR: Has been conducting meetings to form the committees and finalize the Grand Prix Series. There is a problem with getting youth athletes to available tracks for practices and meets which shows the problems everyone is having with getting access to tracks.
  - c. General Competitive: Masters T&F, Youth
    - i. Masters T&F: The indoor meet was successful and had some high schoolers with USATF memberships who competed here. Currently working with Treasurer Southall on the 5280 meet. The summer meet is set to be in September depending on FOCO's track availability.
    - ii. Youth T&F: Had a great indoor season with multiple Top 10 finishes. Outdoor is set to have 7 track meets and 12,000 athletes at the next association meet.
  - d. Officials
    - i. There are two clinics coming up. Numbers are staying consistent with about 100 certified officials. There are new training for officials coming up as well.
    - ii. Vice President Pack has asked that a go bag be put together with everything an official would need at a meet. An invoice will be sent to the treasurer once this is completed.

- e. Development Group: Coaching Ed
    - i. There will be a Level 2 in Indianapolis in July and another one in August.
    - ii. Hoping to have a Level 1 in Colorado sometime this year.
  - f. Paralympics (formerly Athletics for the Disabled)
    - i. There are two athletes from Colorado on the National team.
    - ii. USATF has decided not to renew its support for the para athletics championship.
    - iii. Archery will be added to the meet at Cherokee Trails this year.
    - iv. Committee is still being developed.
  - g. Board: Budget, Grant/Scholarship
    - i. No report at this time.
5. Unfinished Business
- a. Legacy Accounts
    - i. Board and Committee members must make sure that their Legacy account is set up and is their main form of communication for association matters for liability reasons.
    - ii. Contact Luke at National if the account is not set up yet.
  - b. Association Incentive Update
    - i. The association was chosen to receive assistance as part of National's new program, however the contract details are still being discussed. The association is unsure of how to move forward with the website while the contract is still being discussed.
  - c. Grievance Committee Update
    - i. No names have been received for this committee however this committee must be set up. Resumes will be reviewed as they come in however the establishment of this committee is necessary.
6. New Business
- a. Chair Appointment
    - i. Andrew Simmons was appointed as the Men's LDR Chair and MUTT representative.
  - b. Protocall
    - i. The directory on the website should be used to get contact information for any of the chairs or committee members.
    - ii. The association will continue to explore different companies who could work on the website, in the meantime Vice President Pack will be updating the website.
    - iii. Any one who is attending an event that needs to be refunded by the association must fill out the proper forms and send them to the Treasurer and CC the President. Do not send them directly to the President.
    - iv. New chairs need to read the association by laws as these will clear up problems that come with accreditation.
    - v. All officers and chairs of any Colorado committee must be members of the Colorado Association, there can be no switching memberships.

- c. XC
    - i. A camp will be held July 9-11 at the Olympic Training Center.
  - d. Run Jump Throw Event
    - i. National has asked that one be put on before the XC camp. D11 has offered Garry Berry Stadium for the event but it can only allow their students.
  - e. 2019 Budget
    - i. Committee chairs must have their budget request in by July 15, 2018.
  - f. Safe Sport Update
    - i. Board members must also have this done
  - g. Bylaw Update
    - i. A motion was made to amend the bylaws to insert the language from the national office into the colorado association by laws, motion passed.
7. Special Presentations & Acknowledgements
- a. Visiting Members/Guest
    - i. None at this time
8. Birthdays & Milestones
- a. Ray Brown's birthday was April 2.
  - b. Jim will celebrate 41 years with his wife in July
9. Closing
- a. Adjournment at 4:04.